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CLIMATE, BIODIVERSITY & PLANNING COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 27 September 2022

At 6.00 pm in the Gallery Room, The Corn Exchange, Witney

Present:

Councillor R Smith (Chair)

Councillors:	A Prosser	L Duncan
	T Ashby	V Gwatkin
	J Aitman	P Hiles
Officers:	Adam Clapton	Deputy Town Clerk
	Claire Green	Administration Support - Planning & Stronger Communities
	Derek Mackenzie	Senior Administrative Officer & Committee Clerk
Others:	None.	

P481 **APOLOGIES FOR ABSENCE**

There were no apologies for absence received.

P482 **DECLARATIONS OF INTEREST**

There were no declarations of interest from members or officers

P483 **PUBLIC PARTICIPATION**

There was no public participation.

P484 **PLANNING APPLICATIONS**

The Committee received and considered a schedule of planning applications from West Oxfordshire District Council.

Resolved:

That the comments, as per the attached schedule, be forwarded to West Oxfordshire District Council.

P485 **PLANNING DECISIONS**

The Committee received and considered a schedule of planning decisions received from West Oxfordshire District Council (WODC)

The Committee noted that the application for 45 Market Square was refused by planning officers on conservation grounds.

Resolved:

That, the list circulated advising of District Council planning decisions be noted.

P486 **MINUTES**

The minutes of the meetings of the committee held on 12 July, 2 August and 23 August were received.

P432 – The Deputy Town Clerk updated the committee that the implementation of the 20mph scheme by Oxfordshire County Council would commence 10 October 2022.

Resolved:

That, the minutes of the Climate, Biodiversity and Planning committee held 12 July, 2 August and 23 August be approved as a correct record of the meeting and be signed by the Chair.

Councillor A Prosser joined the meeting at 18:42pm

P487 **FINANCE REPORT**

Members received and considered the report of the Town Clerk/RFO and a verbal update from the Deputy Town Clerk.

Members considered items for inclusion in the 2023/24 budget setting process and agreed that funds for climate initiatives encompassed several committees. Areas for consideration should include an extension to wildflower planting areas, signage at the entrances to Witney Lake & Country Park, feasibility studies on the Council's facilities to enable carbon neutrality by 2028, and public engagement on biodiversity.

There was further discussion on a joint project, led by the Lower Windrush Valley Project on an area near Farm Mill and agreement that a project plan from the Park Ranger should inform the budget-setting process.

Recommended:

1. That, the report and update be noted, and
2. That, an increase of budget to cover wider wildflower coverage be included and,
3. That, £2,000 be budgeted towards welcome signage to Witney Lake & Country Park and,
4. That, funds be budgeted towards environmental and carbon reduction feasibility studies at each of the Council's facilities and,

5. That, funds to enable the delivery of Lake & Country Park management plans by the Ranger be considered and,
6. That, £500-1,000 be budgeted towards climate and biodiversity engagement.

The meeting closed at: 7.04 pm

Chair

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recommend that flood resistant construction materials with low permeability are considered for this refurbishment.

484- 5	WTC/124/22	Plot Ref :-22/02230/LBC	Type :-	LISTED BUI
	Applicant Name :- .		Date Received :-	30/08/2022
	Location :- 96 HIGH STREET HIGH STREET		Date Returned :-	28/09/2022
	Proposal :	Internal and external alterations to replace shopfront.		
	Observations :	While Witney Town Council does not object to this application, Members discussed the site location and its proximity to areas known to flood. Members recommend that flood resistant construction materials with low permeability are considered for this refurbishment.		

484- 6	WTC/125/22	Plot Ref :-22/02060/FUL	Type :-	FULL
	Applicant Name :- .		Date Received :-	06/09/2022
	Location :- 1 WESLEY WALK WESLEY WALK		Date Returned :-	28/09/2022
	Proposal :	Variation of condition 2 of permission 20/03185/FUL to allow the replacement of existing cladding to the North, East and South elevations with colour render together with changing the green windows to dark grey on the rendered elevations.		
	Observations :	Witney Town Council has no objections regarding this application.		

484- 7	WTC/126/22	Plot Ref :-22/02355/FUL	Type :-	FULL
	Applicant Name :- .		Date Received :-	06/09/2022
	Location :- 155 BURWELL DRIVE BURWELL DRIVE		Date Returned :-	28/09/2022
	Proposal :	Erection of single and two storey extensions, together with the subdivision of existing dwelling to form two semi-detached dwellings and associated works to include dropped kerb for additional off-street parking.		
	Observations :	While Witney Town Council does not object to this application in terms of material concerns, it notes the increase in the building footprint and further loss of permeable drainage to allow for the new parking spaces and driveway. Witney Town Council ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.		

484- 8	WTC/127/22	Plot Ref :-22/02231/HHD	Type :-	HOUSEHOLDE
	Applicant Name :- .		Date Received :-	06/09/2022
	Location :- 96A HIGH STREET HIGH STREET		Date Returned :-	28/09/2022
	Proposal :	Demolition of single storey lean-to extension and double garage. Erection of single storey rear extension.		
	Observations :	Witney Town Council object to this application. Paragraph 4.4 of the submitted Design & Access Statement acknowledges that an increase in the building footprint could increase local flood risk and alter flood flow pathways. Witney Town Council object to this potential increased flood risk for nearby properties.		

484- 9 WTC/128/22 Plot Ref :-22/02232/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 06/09/2022
Location :- 96A HIGH STREET Date Returned :- 28/09/2022
HIGH STREET
Proposal : Internal and external alterations to include demolition of single storey lean-to extension and double garage, erection of single storey rear extension and changes to internal layout.
Observations : Witney Town Council object to this application. Paragraph 4.4 of the submitted Design & Access Statement acknowledges that an increase in the building footprint could increase local flood risk and alter flood flow pathways. Witney Town Council object to this potential increased flood risk for nearby properties.

484- 10 WTC/129/22 Plot Ref :-22/02444/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 12/09/2022
Location :- 10 - 12 HIGH STREET Date Returned :- 28/09/2022
HIGH STREET
Proposal : Works to include repainting of fascia and woodwork to shop front, installation of 3 No. replacement non-illuminated fascia signs, and installation of 1 No. replacement non-illuminated projecting sign.
Observations : Witney Town Council has no objections regarding this application.

484- 11 WTC/130/22 Plot Ref :-22/02445/ADV Type :- ADVERTISIN
Applicant Name :- . Date Received :- 12/09/2022
Location :- 10 - 12 HIGH STREET Date Returned :- 28/09/2022
HIGH STREET
Proposal : Installation of 3 No. replacement non-illuminated fascia signs following repainting of fascia and 1 No. replacement non-illuminated projecting sign.
Observations : Witney Town Council has no objections regarding this application.

484- 12 WTC/131/22 Plot Ref :-22/02367/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 13/09/2022
Location :- 25B THE SPRINGS Date Returned :- 28/09/2022
THE SPRINGS
Proposal : Erection of rear conservatory.
Observations : Witney Town Council has no objections regarding this application.

484- 13 WTC/132/22 Plot Ref :-22/02341/FUL Type :- FULL
Applicant Name :- . Date Received :- 15/09/2022
Location :- 3 TUNGSTEN PARK Date Returned :- 28/09/2022
TUNGSTEN PARK
COLLETTS WAY
Proposal : Installation of air conditioning condenser units with associated internal cassette units, internal heater with external flue, extract ventilation units with other associated works.
Observations : Witney Town Council has no objections regarding this application.

484- 14 WTC/133/22 Plot Ref :-22/02493/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 15/09/2022
Location :- 16 EARLY ROAD Date Returned :- 28/09/2022
EARLY ROAD
Proposal : Alterations to include construction of entrance porch, erection of single storey rear extension and garage conversion with new roof above. Associated external works to create additional off-street parking and widening of dropped kerb (Amendment to existing approval ref: 22/01601/HHD).
Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

484- 15 WTC/134/22 Plot Ref :-22/02340/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 15/09/2022
Location :- 2 JACOBS CLOSE Date Returned :- 28/09/2022
JACOBS CLOSE
Proposal : Remove existing rear conservatory. Two storey side extension to existing garage, Front porch extension, rear single storey extension. Access to rear and front for parking.
Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

The Meeting closed at : 7:04pm

Signed : _____ Chairman Date: _____

On behalf of :- Witney Town Council